May Heydays – at Evesham The Folkdance Festival in the Vale

**3 - 6 May 2024** **Steward Application Form**

*Thank you for volunteering - the festival could not be run without you!*

You will be asked, with a half-price ticket, to help set up Friday evening, or clear up Monday afternoon, and to work 3 (maybe 4) morning, afternoon or evening sessions. *You may also elect to work double sessions (6) in return for free entry*. We’d like you to be proactive in tackling or referring issues, to please host your event(s) and look after the performers and dancers - and to join in dancing as much as possible. Our stewards don’t just “sit outside at the desk”!

**Name:**

**Address & Postcode:**

**Landline number:** **Mobile number** (for festival use):

**Email Address** (in capitals please):

**How much time are you likely to spend on the following if offered: %**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| International | American | English | Playford & Historical | French | Scottish | Singing | Music |
|  |  |  |  |  |  |  |  |

***See Conditions and Comments on p.2 and select/delete options as applicable below\*.***

**Evening Ball stewarding desired:** \*Saturday: Yes / No. \*Sunday: Yes / No

**Concessions for stewards:** - £48 half-price ticket until 31 January

- a next year T-shirt (*white shirts with green text for 2025*)

­ - indoor/outdoor camping/motor-home space

- hot drinks in the stewards' office – bring your own mug!

**Free camping option selected:**

\* Indoor camping: Shared: Yes / No. Single: Yes preferred / No

or

\* Outdoor camping on large level field: \*Tent: Yes / No \*Caravan or \*camper-van: Yes / No

or

\* Disability, on hard standing: \* Caravan or \*camper-van: Yes / No. \*Electrical hook-up: Yes / No

If tent or ‘van camping, please state your vehicle registration number: ……………….

**T-shirt for 2025** (green text on a white shirt): Style options: M. or W. Sizes: S. M. L. XL. XXL.

**Arrival time:** (4.30pm onwards) on Friday - please state ……… Can you help set up? Yes / No

**At the event:** Can you do 8:45 / 9.15am starts: Yes / No / Prefer not to

**Departure time:**  *Monday p.m.,* *time*………… Can you help clear up? Yes / No

*Tuesday a.m., time*………… *Other departure time*: …………….

**Health issues**: *Please specify if any* - e.g., walking / standing / heavy load difficulties:

**Current first aid qualification:** *Please specify if any*

**Preferred stewarding tasks:**

**Potential venue manager** or deputy venue manager: Yes / No

**CATERING:**

Please indicate any dietary requirements so we can inform the caterers:

\*I / we are vegetarian / vegan / gluten-free / dairy-free / have no special requirements.

\* Other – please specify…………………………………………………………………………………………….

**Please pay £48 at time of volunteering** by BACS to

**Lloyds 30-98-97, Business Acc. no 7489 7660** using yourusing surname as reference.

Please email this form to Monty Crook at [tickets@mayheydays.org.uk](mailto:tickets@mayheydays.org.uk) and Ian Ludbrook at [stewards@mayheydays.org.uk](mailto:stewards@mayheydays.org.uk) a.s.a.p. and put Ian’s phone number in your mobile phone now: 07710 602 588

**May Heydays – Conditions and Comments re Stewarding**

**Ticket & Payment Conditions:**

**Ticket applications are acknowledged by email only, unless an S.A.E is provided for a posted receipt.**

**For payment by transfer we require full monies due and cannot accept bank costs for receipts from abroad.**

**Those from overseas may wish to consider transfer agents – such as Wise** [***https://wise.com***](https://wise.com)**.**

**Refunds are considered case by case and may be subject to a £25 administration fee.  *Please note: no refunds can be given for cancellations made within 6 weeks of the event because the festival is unable to reduce its financial commitments*.  We do recommend that you have cancellation insurance.**

**Arrival time:**

**Stewards can arrive from 4.30pm on Friday 3rd May. Since this will be a normal school working day, please do not arrive too early - give the school children and transports time to get off site.**

**Parking & Camping:**

**Please follow any instructions given by school staff or other stewards on duty w.r.t. parking / camping.**

**Car parking will be in designated hard-standing car parks.**

**Indoor campers will be allocated their rooms in advance and informed on arrival; they may set the rooms up as wished. These rooms will not be lockable.**

**Camping for caravans and tents for stewards will be on flat playing fields.**

**Campervans may go on the fields or there are some hard standing spaces outside the ’tennis courts’.**

**We may also have a separate area for camper vans near the school’s main reception entrance, further along Four Pools Road – this will be confirmed nearer the time.**

**The school may decide other arrangements for camping vehicles if field conditions so dictate.**

**All camping units should follow recommended guidelines for safe distances apart:**

***Spacing:  
- Every unit should be not less than 6 metres from any other unit in separate family occupation and not less than 3 metres should be permitted between units in any circumstances.***

***- Vehicles and other ancillary equipment should be permitted within the 6 metres space between units in***

***separate family occupation but, in order to restrict the spread of fire, there should always be 3 metres clear space within the 6 metres separation.***

**Departure:**

**Indoor campers should re-set the tables/chairs in their rooms prior to leaving,**

**Most attendees leave on Monday afternoon/evening, and *all disabled camping units must leave the ‘Quad’ area at the end of the festival.***

**Field camping (Fri - Sun) can be extended to Monday night, *but note that on the Tuesday all units must be off site by 8.15am.***

**Catering:**

**We will endeavour to arrange for the provision throughout the weekend of suitable catering to meet most needs, with a range of choices, including vegetarian and gluten-free, at reasonable cost.**

**Details of menus will be provided later.**

**Whilst reported dietary needs will be passed on to concessions, our caterers may not be able to meet very specific and/or extensive requirements and so some individuals may have to make their own arrangements. We regret that we cannot put applicants in touch with caterers before the event.**

***Please remember to help promote the next year’s festival by word of mouth and by wearing your 2025 T-shirt at events throughout the year!***

***Thanks, MHD Team***